

KAVEESHA

NETHMINI



Contact

Address:

No 116/2 North pannare,
Welipennagahamulla

Phone:

076-3753645

Email:

knethmini471@gmail.com

Hobbies

- Writing
- Photography
- Design

Carrier Objective

I am a quick learner with a flexible character and seeking for a rewarding opportunity to work in a competitive environment, which effectively utilizes my analytical, interpersonal, leadership and organizational skills and knowledge towards the success of the organization, there by enhance my own skills as an individual and as a key player in the organizational development.

Skill Highlights

- Presentation
- Word
- Excel
- Creative design
- Service-focused
- Internet

Certifications

- I Have attended and Successfully completed the certificate course in Microsoft office by Tec vision C. School **From 2018 January To 2018 Jun**
- I done a basic English Course conducted by vision English Academy in Kurunagala **From 2018 January To 2018 April**
- Sri Lanka Insurance Institute Technical Competency Examination
- I' m willing to follow Banking course conduct by Institute of Bankers of sri lanka
- Wayamba IT Academy Computer course

Extra-Curricular Activities

- Prefect in the School
- A member of school Oratory Association

Personal Details

- ❖ **Name with Intails :-**
Nethmini R.A.K.
- ❖ **Name in full :-**
Randeni Arachchilage Kaveesha
Nethmini
- ❖ **N.I.C. :-** 200156802650
- ❖ **Date of Birth :-** 8th of March 2001
- ❖ **Age :-** 21 year
- ❖ **Gender :-** Female
- ❖ **Civil Status :-** Unmarried
- ❖ **Nationalty :-** Sri Lanka
- ❖ **Riligion :-** Buddhist
- ❖ **District :-** Kurunagala

Non Related Referees'

1. Rohitha Jayashantha
Grama Niladhari ,
North Pannare,
Welipennagahamulla
077-7949646
2. Ruwan Manjula Herath
North Pannare,
Welipennagahamulla
077-4491023

Education

- **Passed G.C.E. Advanced Level Examination 2020**
Kuli/Kumbukgahamulla Sri Bodhi National School
Index Number 2771680

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|------------------|---|
| Accounting | A |
| Economic | B |
| Business studies | B |
| English | C |

- **Passed G.C.E. Ordinary Level Examination 2017**
Kuli/Kumbukgahamulla Sri Bodhi National School
Index Number 72691573

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|--------------------|---|
| Buddhism | A |
| Sinhala | A |
| Mathematics | A |
| History | A |
| City. Education | A |
| Sinhala Literature | A |
| Home Science | B |
| Science | C |
| English | C |

I hereby certify that the above mentioned particulars are true and accurate. If I'm to be given an opportunity at your esteemed establishment, I pledge to work towards satisfaction of all my superiors. In the event of my being called for an interview I would furnish promptly upon request with supporting documents.

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Date

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Signature of Applicant